

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Preliminary Agenda
May 9, 2016
General Brown Room - Jr.-Sr. High School

5:15 p.m. Call to Order - Pledge of Allegiance

REGULAR MEETING

Audit Committee Meeting: (see agenda)

- Presentation of the Internal Auditor's Report - Pamela Halloran CPA
- Presentation of the Internal Claims Auditor's Report - Alvin Hasner

Following adjournment of the Audit Committee:

1. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve the Internal Audit Report as presented by Pamela Halloran of Crowley & Halloran CPA, PC
Motion for approval by _____, seconded by _____, with motion approved ____-____.
2. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve the Internal Claims Auditor Report as presented by Alvin Hasner
Motion for approval by _____, seconded by _____, with motion approved ____-____.

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by _____, and seconded by _____ - Motion is approved ____-____.

1. Approval of Minutes as listed:
 - April 11, 2016 - Regular Meeting
 - April 19, 2016 - Special Meeting
2. Approval of Buildings / Grounds requests as listed:
 - JSHS turf field - June 5, 12, and 26, 2016 from 10:00 a.m. to noon - Youth football camp - Dexter Pop Warner
3. Conferences / Workshops as listed:
 - Bridget Grimm - Jefferson County Youth Advisory Board's Youth Recognition Awards Luncheon - Elks Lodge, Watertown April 21, 2016
 - Tina M. Lane - Jefferson County Youth Advisory Board's Youth Recognition Awards Luncheon - Elks Lodge, Watertown - April 21, 2016
 - Tina M. Lane - Advisory Distance Education / Connected Learning Meeting - JLBOCES - April 21, 2016
 - Jennifer Augliano - Summer School Meeting - Watertown High School - May 3, 2016
 - James P. Nevers - Procurement in the 21st Century Training - Watertown CSD - May 12 & 13, 2016
 - Kelly Cantwell - Supporting Students Who Struggle - JLBOCES - May 17, 2016
 - Leann Hill - Supporting Students Who Struggle - JLBOCES - May 17, 2016
 - Deanna Gullquist - MORIC Technology Leadership - Glenfield BOCES - May 18, 2016
 - Jennifer Nelson - Middle School Science Regional Curriculum Development - JLBOCES - May 20 & June 2, 2016
 - Kathaleen Beattie - Medicaid 2016 SSHSP Training - JLBOCES - May 23, 2016
 - Lisa Leubner - Medicaid 2016 SSHSP Training - JLBOCES - May 23, 2016
4. Financial Reports as listed for March 2016:
 - Appropriation Report - All Funds
 - Revenue Report - All Funds
 - Treasurer's Cash Reports
 - Claims Auditor Monthly Reports
 - General Fund Warrant "A"
 - Federal Fund Warrant "B"
 - Food Service Warrant "C"
 - Trust & Agency Warrant "T"
 - Extra-Curricular Activity Fund

REGULAR AGENDA

Other Discussion and Action

1. Public Comments -

2. Ongoing Agenda Items:
 - Academic Update:
 - ❖ None at this time
 - Policy Review:
 - ❖ Board Action - 2nd Reading/Adoption: Policy #7511 [as revised] - Immunization and Dental Health of Students
 Motion for adoption of Policy #7511 as revised by _____, seconded by _____, with motion approved ____-_____.
3. Board Information - Results of voting on the 2016-2017 Administrative Budget of the Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES, and the election of three (3) members to the Jefferson-Lewis BOCES Board of Education:
 - Approval of 2016-2017 Administrative Budget: Voting Yes-18 Voting No-0
 - Members elected to serve three year terms of office to commence July 1, 2016:
 - Mr. Peter Monaco - Watertown City School District
 - Mr. James Lawrence - Sackets Harbor Central School District
 - Mr. Michael Kramer - Adirondack Central School District
4. Board Information - Invitation for JLSBA Annual Dinner / Meeting - Goodbye to Regent Anthony Bottar and Welcome to our new Regent, Elizabeth Hakanson - May 19, 2016 at Watertown Elks Lodge, Bradley Street. - RSVP due by May 11th
5. Board Information / Discussion - 3rd Quarter Marking Period Data for review
6. Board Discussion / Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve participation in the **TRI-COUNTY ENERGY COOPERATIVE SOLAR CONSORTIUM** as put to the following roll-call vote:

Jeffrey West, President	Voting _____
Daniel Dupee II, Vice President	Voting _____
Sandra Young Klindt	Voting _____
Brien Spooner	Voting _____
Jamie Lee	Voting _____
Cathy Pitkin	Voting _____
Michael Ward	Voting _____

The resolution was declared _____. (Adopted / Not Adopted)
7. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education, upon the recommendation of the Superintendent of Schools, takes action to approve the following **Tenure Appointments**, with effective dates as listed below:

Name	Hire / Effective Date	Tenure Area	Tenured Period to Begin
James Blunden	09/01/2013	Social Studies 7-12	09/01/2016
Jessica Bower	09/01/2013	Social Studies 7-12	09/01/2016

- Motion for approval by _____, seconded by _____, with motion approved ____-_____.
8. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve the **Preliminary Smart Schools Investment Plan**
 Motion for approval by _____, seconded by _____, with motion approved ____-_____.
 9. Board Action - Approval of Committee on Special Education Reports
 Motion for approval by _____, seconded by _____, with motion approved ____-_____.

ADMINISTRATIVE MONTHLY REPORTS

10. Operations Report
11. Brownville-Glen Park and Dexter Principal Report
12. Jr.-Sr. High School Principal Report
13. Administrator for Discipline & Athletics Report
14. Curriculum Coordinator Report
15. Director of Student Services Report
16. School Business Official Report
17. Superintendent Report

CORRESPONDENCE AND COMMUNICATIONS

18. Correspondence Log

ITEMS FOR NEXT MEETING - Monday, June 9, 2016

19. _____

RECOMMENDATIONS AND ACTION

20. Board Action - Personnel Changes as listed:

A motion for approval of the following PERSONNEL CHANGES, with effective hire dates as listed below:

Motion for approval of RECOMMENDATIONS & ACTION is made by _____, and seconded by _____.

Motion is approved ___/___.

(A) Retirements as listed:

Name	Position	Effective Resignation Date
Robert A. Ewing	Teacher Assistant	April 18, 2016
Cynthia Fusco	Elementary Teacher	June 24, 2016

(B) Resignations as listed:

Name	Position	Effective Resignation Date
Richard W. Desormeau	5-Hour Bus Driver	May 2, 2016

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Hire Date
Richard W. Desormeau	Substitute Bus Driver	\$14.06 per hour	N/A	May 10, 2016
Joseph E. Burke	5-Hour Bus Driver	\$12,905 annual salary Step 1	N/A	May 10, 2016
Dawn M. Comins	Substitute Aide	\$9.39 per hour	N/A	May 10, 2016
Krista K. Schmidt	Substitute Teacher	\$65 per day	N/A	May 10, 2016

(D) PAID Coaching Appointments as listed:

Name	2015-2016 Sport	Coaching Certification Level	Effective Hire Date
N/A			

(E) UNPAID Coaching Appointments as listed:

Name	2015-2016 Sport	Coaching Certification Level	Effective Hire Date
Philip A. Goings	Baseball	Teacher-Coach*	May 10, 2016

Coaches possess the following [As mandated by NYSED]:

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *
- Temporary Coaching License and/or 2nd-4th Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

21. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Philip A. Goings** - Coach
- **Dawn M. Comins** - Substitute Aide
- **Krista K. Schmidt** - Substitute Teacher

Motion for approval by _____, seconded by _____, with motion approved ___ - ____.

If it is necessary to adjourn at 6:00 p.m. for the Budget Hearing:

Motion for Adjournment:

A motion is requested to adjourn the regular meeting to move to the auditorium to begin the Annual Meeting / Budget Hearing. The regular meeting will reconvene here, following the Budget Hearing.

Motion for approval by _____, seconded by _____, with motion approved ___ - ____ . Time ___:___ p.m.

Return to Regular Meeting:

A motion is requested to reconvene the regular meeting.

Motion for approval by _____, seconded by _____, with motion approved ___ - ____ . Time ___:___ p.m.

EXECUTIVE SESSION

22. **A motion is requested to enter executive session** for the discussion of _____.
Motion for approval by _____, seconded by _____, with motion approved ____ - _____. Time entered: ____:____ p.m.

RETURN TO OPEN SESSION

A motion is requested to adjourn the executive session and reconvene the regular meeting.

Motion for approval by _____, seconded by _____, with motion approved ____ - _____. Time adjourned: ____:____ p.m.

MOTION FOR ADJOURNMENT

23. **There being no further business or discussion,** a motion is requested adjourn the regular meeting.

Motion for approval by _____, seconded by _____, with motion approved ____ - _____. Time adjourned: ____:____ p.m.

*Items added after preliminary agenda was sent to Board of Education

Preliminary

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Unapproved Minutes
April 11, 2016
General Brown Room / Jr.-Sr. High School

REGULAR MEETING

The meeting was called to order at 5:15 p.m. by President West, followed by the Pledge of Allegiance.

Members Present: Jeffrey West, President; Daniel Dupee II, Vice President; Sandra Young Klindt; Brien Spooner; Jamie Lee, Cathy Pitkin; and Michael Ward

Others Present: Cammy J. Morrison, Superintendent of Schools; Lisa K. Smith, Executive Director of Administrative Services; Gary Grimm, Transportation Supervisor/Operations Manager; Kathaleen Beattie, Director of Student Services; Babette Valentine, Curriculum Coordinator; Tina Lane, Jr.-Sr. High School Principal; Joseph O'Donnell, District Administrator for Discipline and Athletics; Hope Ann LoPresti, Brownville Glen Park Elementary Principal; David Ramie, Dexter Elementary Principal; Debra Bennett, District Clerk; Students and Staff Members

- Mr. Michael Parobeck - Webmaster / Data Coordinator was introduced to the Board of Education
- Student Presentation by members of the *Performing Arts Club* - Mr. Collin Vodicka, President, Mr. Luke James; Secretary, Miss Katelyn Williams; Miss Katelyn LaMarche; Mr. Devin Erickson and Mrs. Corrine Willis, (Advisor), shared a power point presentation with the Board of Education highlighting past experiences, the club's connections with other student groups, competitions, as well as the benefits of participation for both the students and the community.

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Michael Ward, and seconded by Brien Spooner - Motion is approved 7-0.

1. Approval of Minutes as listed:
 - March 7, 2016 - Regular Meeting
2. Approval of Buildings and Grounds requests as listed:
 - BGP gymnasium - March 28,29 and 30, 2016 from 6:00 to 8:00 p.m. and JSHS side practice field - March 30-July 14, 2016 from 6:00 to 8:00 p.m. - Youth Boys Lacrosse Program
 - JSHS turf field - March 30, 2016 from 6:30 to 9:00 p.m. - IHC Boys Varsity Lacrosse game
 - BGP baseball/softball fields - Monday thru Saturday April 13-July 31, 2016 from 5:30 to 9:00 p.m. weekdays & 10 a.m. to 4 p.m. Saturdays - Dexter Citizens Committee 2016 Summer Baseball/Softball Program
3. Conferences and Workshops as listed:
 - Kathryn Bogart - Elementary Make and Take - JLBOCES - March 4, 2016
 - Chelsea Gardner - Elementary Make and Take - JLBOCES - March 4, 2016
 - Jennifer Augliano - BOCES Counselor Meeting - JLBOCES - March 9, 2016
 - David Ramie - Elementary Principals Meeting - JLBOCES - March 21, 2016
 - Jannell Pickeral - Assessment Writing - World Languages - JLBOCES - March 24, 2016
 - Michael Parobeck - MORIC Active Directory Workshop - Madison-Oneida BOCES - Verona, NY - March 24 & 31, 2016 and April 7,14, and 21, 2016
 - David Putnam - Cummins Diagnostic Svc. and Maintenance Workshop - Holiday Inn - Liverpool, NY - March 29, 2016
 - Jillian Goodrich - TA Round Table Discussion - JLBOCES - March 29, 2016
 - Joseph O'Donnell - Frontier League Meeting - JLBOCES - March 30, 2016
 - Bridget Grimm - JLACD Meeting - Jefferson Community College - April 1, 2016
 - Jolie Rose - Algebra 2 Common Core Probability and Stats Module Program Overview - New Hartford HS, New Hartford, NY - April 2, 2016
 - Stephanie Karandy - NYSESLAT Turn Key Scorer Training - JLBOCES - April 7, 2016
 - Amy O'Riley - Model Schools World Languages Technology Integration - JLBOCES - April 8, 2016
 - Erin Smith - CEEP Teacher Training - WPBS Community Room, Watertown - April 8, 2016
 - Cammy J. Morrison - JLSBA Dessert Workshop/Executive Committee Meeting "*The Effects of Social Media and Drugs in Our Schools*" - May 11, 2016
 - Lisa K. Smith - JLSBA Dessert Workshop/Executive Committee Meeting "*The Effects of Social Media and Drugs in Our Schools*" - May 11, 2016
 - Cammy J. Morrison - Record Retention Req. / CTLE & Certification Registration Process - JLBOCES - May 12, 2016
 - Lisa K. Smith - Record Retention Req. / CTLE & Certification Registration Process - JLBOCES - May 12, 2016
 - Debra Bennett - Record Retention Req. / CTLE & Certification Registration Process - JLBOCES - May 12, 2016
 - Amy O'Riley - Making Best Use of Tech. to Enhance Proficiency in Target Language - Syracuse, NY - May 16, 2016

Financial Reports as listed for February 2016:

- Appropriation Report - All Funds
- Revenue Report - All Funds
- Treasurer's Cash Reports
- Claims Auditor Monthly Reports
- General Fund Warrant "A"
- Federal Fund Warrant "B"
- Food Service Warrant "C"
- Trust & Agency Warrant "T"
- Extra-Curricular Activity Fund

REGULAR AGENDA

Other Discussion and Action

1. Public Comments - No requests at this time.
2. Ongoing Agenda Items:
 - Academic Update:
 - ❖ None at this time
 - Policy Review:
 - ❖ Board Information - 1st Reading: Policy #7511 [as revised] - Immunization and Dental Health of Students
3. Board Information - Invitation JLSBA Dessert Workshop/Executive Committee Meeting "*The Effects of Social Media and Drugs in Our Schools*" - May 11, 2016 (Rescheduled from February) - Please RSVP by May 3, 2016
4. Board Information - 2016-2017 Proposed JLBOCES Administrative Budget
5. Board Information - Candidates for election to the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Education Services (BOCES) as listed:
 - Mr. Peter Monaco - Watertown City School District
 - Ms. Marian Opela - Beaver River Central School District
 - Mr. James Lawrence - Sackets Harbor Central School District
 - Mr. Michael Kramer - Adirondack Central School District

Three (3) vacancies exist and four (4) candidates have been nominated. The term of office for each vacancy is three (3) years beginning July 1, 2016, and concludes on June 30, 2019. The election and vote on the proposed 2016-2017 BOCES administrative budget will take place on April 19, 2016 in component school districts.

There will be a **Special Meeting of the General Brown Board of Education to be held on April 19, 2016 at 7:00 a.m.** in the District Conference Room for the purpose of voting on the proposed 2016-2017 BOCES administrative budget and election of three members to the BOCES Board of Education.

6. Board Information - BOCES candidate letter has been received from: Ms. Marian Opela
7. Board Information - PIVOT 1st Semester Report
8. Board Information - Preliminary Tenure appointment recommendations are as follows, with final Board approval scheduled for the May 9, 2016 meeting, with tenure dates to be effective as noted below:

Name	Hire / Effective Date	Tenure Area	Effective Tenure Date
James Blunden	09/01/2013	Social Studies 7-12	08/31/2016
Jessica Bower	09/01/2013	Social Studies 7-12	08/31/2016

9. Board Information - The **Annual Organizational Meeting** will be held on **Friday, July 1, 2016 at 7:00 a.m.** in the General Brown Room of the Jr.-Sr. High School, followed immediately by the regular monthly meeting of the Board of Education.
10. Board Information - As per the GBTA Contract, "*If the District has three or more unused snow days as of April 10th, one day will be added to the April vacation and one day to the Memorial Day recess, as long as there is a minimum of one snow day remaining.*" The days to be added are May 2nd and May 27th. The District will be closed on May 27, 2016.
11. Board Information - An optical scan voting machine will be utilized for the May 17th budget vote/election. The Jefferson County Board of Elections will provide the voting machine and two voting privacy booths.

12. Board Information / Discussion - 2nd Quarter Marking Period Data for review / questions
13. Board Action - Approval is requested for the General Brown CSD to combine with the Immaculate Heart CSD (host) for the purpose of athletic competition, pending the approval of NYSPASAA Section III, to compete in the sport of Modified Baseball for the 2015-2016 school year.
Motion for approval by Michael Ward, seconded by Cathy Pitkin, with motion approved 7-0.
14. Board Action - Approval is requested for Connor Crump, Ethan Papenthien, and Jayson Elder to participate with the Immaculate Heart Central School joint modified baseball team for the 2015-2016 season, contingent upon the parents signing a liability statement releasing General Brown Central School District from all liability, transportation and equipment costs and any other fees where applicable.
Motion for approval by Cathy Pitkin, seconded by Brien Spooner, with motion approved 7-0.
15. Board Action - Approval is requested to donate one obsolete teacher desk to the Town of Brownville as per BOE Policy #5250: *Sale and Disposal of School District Property*
Motion for approval by Sandra Klindt, seconded by Brien Spooner, with motion approved 7-0.
16. Board Action - Approval of Assistant Clerks and Inspectors for the Tuesday, May 17, 2016 Proposed Budget Vote and Election of Board of Education members as follows:
- Assistant Clerks: Rebecca Flath - Kristi Bice - Deanna Oliver - Lisa Leubner
 - Inspectors: Jean LaSage - Dana Howard
 - Donna Keefer will serve as Chief Inspector
 - Lisa Smith will serve as Chairperson for the Annual Meeting/Budget Vote/Election
- Motion for approval by Sandra Klindt, seconded by Daniel Dupee, with motion approved 7-0.**
17. Board Action: **BE IT RESOLVED** that the Board of Education of the General Brown Central School District takes action to approve the MADISON-ONEIDA Cooperative Bidding Resolution as follows:

WHEREAS, it is the plan of a number of PUBLIC SCHOOL DISTRICTS and the MADISON-ONEIDA BOCES (the “BOCES”) during the 2016-2017 school year to bid jointly for the purchase of various types of computers and technology commodities (the “Commodities”); and

WHEREAS, the General Brown Central School District (“the School District”) is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Article 5-G; and

WHEREAS, this Board of Education has received and reviewed the Cooperative Bid Procedures (“the Procedures”) governing its right and responsibilities should it elect to participate in the joint bidding of commodities; and

BE IT FURTHER RESOLVED, that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid purchase item purchases according to the recommendation of the BOCES if such award is in the best interest of the school district.

Motion for approval by Daniel Dupee, seconded by Michael Ward, with motion approved 7-0.

18. Board Action - Approval of Committee on Special Education Reports
Motion for approval by Sandra Klindt, seconded by Jamie Lee, with motion approved 7-0.

19. Board Action - **REFUNDING BOND RESOLUTION**
RESOLUTION OF THE GENERAL BROWN CENTRAL SCHOOL DISTRICT, JEFFERSON COUNTY, NEW YORK ADOPTED APRIL 11, 2016, AUTHORIZING THE ISSUANCE OF REFUNDING BONDS OF THE SCHOOL DISTRICT IN A PRINCIPAL AMOUNT NOT TO EXCEED \$7,200,000 TO REFUND CERTAIN OUTSTANDING SERIAL BONDS OF THE SCHOOL DISTRICT, AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

BE IT RESOLVED that the General Brown Central School District Board of Education takes action to approve the **Refunding Bond Resolution** herein and was put to a vote on roll call as follows:

Jeffrey West, President	Voting -YES
Daniel Dupee II, Vice President	Voting -YES
Sandra Young Klindt	Voting -YES
Brien Spooner	Voting -YES
Jamie Lee	Voting -YES
Cathy Pitkin	Voting -YES
Michael Ward	Voting -YES

The resolution was declared adopted.

Recitals

WHEREAS, the General Brown Central School District, Jefferson County, New York (herein called the "School District") is considering refunding the outstanding \$12,700,000 School District (Serial) Bonds, 2011 (the "Outstanding Bonds") more particularly described on Exhibit A attached hereto; and

WHEREAS, the Outstanding Bonds maturing on or after June 15, 2020 are now outstanding in the aggregate principal amount of \$6,535,000, and mature on such dates each year in the principal amounts, and bear interest payable on such dates in each year, as set forth in Exhibit A attached hereto; and

WHEREAS, Section 90.10(b)(2) of the Local Finance Law permits the School District to refund the outstanding unredeemed maturities of the Outstanding Bonds by the issuance of new bonds, the issuance of which will result in present value savings for the School District.

WHEREAS, the Board of Education deems it in the public interest to refund the Outstanding Bonds by the issuance of refunding bonds pursuant to the Local Finance Law, and now desires to authorize the issuance of refunding bonds to refund the Outstanding Bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE GENERAL BROWN CENTRAL SCHOOL DISTRICT, JEFFERSON COUNTY, NEW YORK, AS FOLLOWS:

Section 1. The Board of Education of the School District hereby authorizes to be issued refunding bonds of the School District in an aggregate principal amount not to exceed \$7,200,000 (the "Refunding Bonds") pursuant to Section 90.10 of the Local Finance Law, it being anticipated that the amount of Refunding Bonds actually to be issued will be approximately \$6,825,000 as provided in Section 6 hereof. The Refunding Bonds shall be designated "SCHOOL DISTRICT (REFUNDING) BONDS, SERIES 2016". The Refunding Bonds may be issued to refund all, or any portion, of the Outstanding Bonds and may be issued as serial bonds and/or term bonds, and the authority to determine whether serial bonds or term bonds, or a combination of serial bonds and term bonds shall be issued is hereby delegated to the President of the Board of Education, the chief fiscal officer of the School District.

Section 2. The plan of financing the refunding of the Outstanding Bonds includes the issuance of the Refunding Bonds and the levy and collection of a tax upon all the taxable real property within the School District to pay the principal of and interest on the Refunding Bonds as the same shall become due and payable. The proposed financial plan for the refunding in the form attached hereto as Exhibit B (the "Refunding Financial Plan") prepared for the School District is hereby accepted and approved. The President of the Board of Education, the chief fiscal officer of the School District, is hereby authorized to approve all details of the Refunding Financial Plan not contained herein. The Refunding Financial Plan includes (1) the deposit of all the proceeds of the Refunding Bonds with an escrow holder pursuant to an escrow contract as authorized in Section 13 hereof, (2) the payment of all costs incurred by the School District in connection with the refunding, and (3) the investment of a portion of such proceeds by the escrow holder in certain obligations, the principal of and interest thereon, together with the balance of such proceeds to be held uninvested, shall be sufficient to pay (a) the principal of and interest on the Outstanding Bonds becoming due and payable on and prior to the redemption date as described on Exhibit A (such date being referred to as a "Redemption Date") and (b) the principal of, premium if any, and interest on the Outstanding Bonds becoming due and payable on the Redemption Date.

Section 3. The principal amount of the Refunding Bonds will not exceed the principal amount of the Outstanding Bonds plus the aggregate amount of unmatured interest payable on the Outstanding Bonds to and including the Redemption Date of the Outstanding Bonds, plus redemption premiums payable on the Outstanding Bonds as of such Redemption Date, plus costs and expenses incidental to the issuance of the Refunding Bonds, including the development of the Refunding Financial Plan, and of executing and performing the terms and conditions of the Escrow Contract and all fees and charges of the Escrow Holder as referred to in Section 13 hereof.

Section 4. The maximum period of probable usefulness ("PPU") permitted pursuant to Section 11.00 of the Local Finance Law at the time of issuance of the Outstanding Bonds, measured from the date of issuance of the first Bond Anticipation Notes issued in anticipation of the Outstanding Bonds is set forth in Exhibit A. The Refunding Bonds will mature not later than the expiration of the PPU of each of the objects or purposes for which the Outstanding Bonds were issued, in accordance with the Local Finance Law.

Section 5. It is hereby determined that:

(a) the maximum amount of the Refunding Bonds authorized to be issued pursuant to this resolution does not exceed the limitation imposed by subdivision 1 of paragraph b of Section 90.10 of the Local Finance Law;

(b) the maximum PPU permitted by the Local Finance Law at the time of the issuance of the Outstanding Bonds, for the objects or purposes for which the Outstanding Bonds were issued is as shown upon Exhibit A;

(c) the last installment of the Refunding Bonds will mature not later than the expiration of the PPU of each of the objects or purposes for which the Outstanding Bonds were issued in accordance with the provisions of subdivision 1 of paragraph c of Section 90.10 of the Local Finance Law; and

(d) the estimated present value of the total debt service savings anticipated as a result of issuance of the Refunding Bonds, computed in accordance with the provisions of subdivision 2 of paragraph b of Section 90.10 of the Local Finance Law, as shown in the Refunding Financial Plan.

Section 6. The Refunding Financial Plan has been prepared based upon the assumption that the Refunding Bonds will be issued in the aggregate principal amount of \$6,825,000, in a single series, to refund all of the Outstanding Bonds, will mature, be of such terms, and bear such interest, all as set forth therein. The Board of Education recognizes that the Refunding Bonds may be issued in series, and for only one or more of the Outstanding Bonds, or portions thereof, that the principal amount of the Refunding Bonds, the provisions, if any, for the redemption thereof prior to maturity, and the resulting present value savings, may vary from that attached as Exhibit B. The President of the Board of Education is hereby authorized and directed to determine the amount of Refunding Bonds to be issued, which of the Outstanding Bonds will be refunded and at what time, the date of such Refunding Bonds and the date of issue, maturity and terms thereof, the provisions relating to the redemption of Refunding Bonds prior to maturity, if any, whether the Refunding Bonds shall be sold at a discount in the manner authorized by paragraph (e) of Section 57.00 of the Local Finance Law, and the other matters relating to the Refunding Bonds referred to in Section 9 of this Resolution.

Section 7. (a) The Refunding Bonds shall be sold at private sale, and the President of the Board of Education, the chief fiscal officer of the School District, is hereby authorized to execute a purchase contract on behalf of the School District for the sale of the Refunding Bonds, provided (1) the terms and conditions of such sale shall be approved by the State Comptroller, and (2) not later than ten (10) days after delivery of the Refunding Bonds the President of the Board of Education shall file with the Board of Education a certificate determining the details of the Refunding Bonds and the final Refunding Financial Plan; (b) the School District hereby authorizes the preparation of an Official Statement and approves its use in connection with the sale of the Refunding Bonds, and further authorizes the distribution of a Preliminary Official Statement before the Official Statement is executed and available for distribution; and(c) the President of the Board of Education and his or her designees are hereby authorized and directed to take any and all actions necessary to accomplish the refunding, and the President of the Board of Education is hereby authorized to execute any contracts and agreements for the purchase of and payment for services rendered or to be rendered to the School District in connection with the refunding.

Section 8. Each of the Refunding Bonds authorized by this resolution shall contain the recital required by Section 90.10(j)(4) of the Local Finance Law and the recital of validity prescribed by Section 52.00 of the Local Finance Law and the Refunding Bonds shall be general obligations of the School District payable as to both principal and interest by a general tax upon all the taxable real property within the School District without limitation as to rate or amount. The faith and credit of the School District are hereby irrevocably pledged to the punctual payment of the principal of and interest on the Refunding Bonds and provision shall be made annually in the budget of the School District for (a) the amortization and redemption of the Refunding Bonds to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 9. Subject to the provisions of this resolution and of the Local Finance Law, and pursuant to the provisions of Section 21.00 of the Local Finance Law with respect to the issuance of bonds having substantially level or declining annual debt service, and Sections 50.00, 56.00 to 60.00, 90.10 and 168.00 of the Local Finance Law, the Board of Education hereby delegates to the President of the Board of Education, as chief fiscal officer of the School District, (1) the power to prescribe the terms, form and content of the Refunding Bonds and the final Refunding Financial Plan, (2) the power to sell and deliver the Refunding Bonds, (3) the power to issue the Refunding Bonds providing for substantially level or declining annual debt service, (4) the power to enter into any agreements for credit enhancements for the Refunding Bonds, (5) the power to enter into an agreement or agreements with one or more banks or trust companies to act as the fiscal agent for the School District in connection with the Refunding Bonds, (6) the power to execute on behalf of the School District the Escrow Contract described in Section 13 and the Official Statement referred to in Section 7, and (7) the authority to take such other actions, and to execute and deliver on behalf of the School District such instruments, agreements and other documents, as the President of the Board of Education, in his or her discretion, deems necessary or appropriate to carry out the refunding of the Outstanding Bonds in accordance with the intent of this resolution.

Section 10. The Refunding Bonds may be subject to redemption prior to maturity upon such terms as the President of the Board of Education shall prescribe, which terms shall be in compliance with the requirements of Section 53.00 (b) of the Local Finance Law. If less than all of the Refunding Bonds of any maturity are to be redeemed, the particular Refunding Bonds of such maturity to be redeemed shall be selected by the School District by lot in any customary manner of selection as determined by the President of the Board of Education. Notice of such call for redemption shall be given by mailing such notice to the registered owners not less than thirty (30) days prior to such date and as otherwise provided in Securities and Exchange Commission Release No. 34-23856, as the same may be amended from time to time.

Notice of redemption having been given as aforesaid, the bonds so called for redemption shall, on the date for redemption date set forth in such call for redemption, become due and payable, together with interest to such redemption date, and interest shall cease to be paid thereon after such redemption date.

The Refunding Bonds shall be issued in registered form and shall not be registerable to bearer or convertible into bearer coupon form. In the event the Refunding Bonds are issued in non-certificated form, such bonds, when issued, shall be initially issued in registered form in denominations such that one bond shall be issued for each maturity of bonds and shall be registered in the name of Cede & Co., as nominee of the Depository Trust Company, Jersey City, New Jersey ("DTC"), which will act as securities depository for the Refunding Bonds in accordance with the Book-Entry-Only system of DTC. In the event that either DTC shall discontinue the Book-Entry-Only system or the School District shall terminate its participation in such Book-Entry-Only system, such Refunding Bonds shall thereafter be issued in certificated form in the denomination of \$5,000 each or any integral multiple thereof (except for any odd denominations, if necessary) not exceeding the principal amount of each respective maturity. In the case of non-certificated Refunding Bonds, principal of and interest on the bonds shall be payable by check or draft mailed by the Fiscal Agent (as hereinafter defined) to The Depository Trust Company, Jersey City, New Jersey, or to its nominee, Cede & Co., while the bonds are registered in the name of Cede & Co. in accordance with such Book-Entry-Only System. Principal shall only be payable upon surrender of the bonds at the principal corporate trust office of such Fiscal Agent (or at the office of the School District Clerk as Fiscal Agent as hereinafter provided).

In the event the Refunding Bonds are issued in certificated form, principal of and interest on the Refunding Bonds shall be payable by check or draft mailed by the Fiscal Agent to the registered owners of the Refunding Bonds as shown on the registration books of the School District maintained by the Fiscal Agent, as of the close of business on the fifteenth day of the calendar month or first business day of the calendar month preceding each interest payment date as appropriate and as provided in a certificate of the President of the Board of Education providing for the details of the Refunding Bonds. Principal shall only be payable upon surrender of bonds at the principal corporate trust office of a bank or trust company or banks or trust companies located or authorized to do business in the State of New York, as shall hereafter be designated by the President of the Board of Education as fiscal agent of the School District for the Refunding Bonds (collectively the "Fiscal Agent").

Refunding Bonds in certificated form may be transferred or exchanged at any time prior to maturity at the principal corporate trust office of the Fiscal Agent for bonds of the same maturity of any authorized denomination or denominations in the same aggregate principal amount.

Principal and interest on the Refunding Bonds will be payable in lawful money of the United States of America.

The President of the Board of Education, as chief fiscal officer of the School District, is hereby authorized and directed to enter into an agreement or agreements containing such terms and conditions as he or she shall deem proper with the Fiscal Agent, for the purpose of having such bank or trust company or banks or trust companies act, in connection with the Refunding Bonds, as the Fiscal Agent for the School District, to perform the services described in Section 70.00 of the Local Finance Law, and to execute such agreement or agreements on behalf of the School District, regardless of whether the Refunding Bonds are initially issued in certificated or non-certificated form; provided, however, that the President of the Board of Education is also hereby authorized to name the School District Clerk as the Fiscal Agent in connection with the Refunding Bonds if the Refunding Bonds are issued in non-certificated form.

The Refunding Bonds shall be executed in the name of the School District by the manual or facsimile signature of the President of the Board of Education, and a facsimile of its corporate seal shall be imprinted thereon. In the event of facsimile signature, the Refunding Bonds shall be authenticated by the manual signature of an authorized officer or employee of the Fiscal Agent. It is hereby determined that it is to the financial advantage of the School District not to impose and collect from registered owners of the Refunding Bonds any charges for mailing, shipping and insuring bonds transferred or exchanged by the Fiscal Agent, and, accordingly, pursuant to paragraph c of Section 70.00 of the Local Finance Law, no such charges shall be so collected by the Fiscal Agent.

Section 11. The Refunding Bonds shall be sold at private sale to Roosevelt & Cross, Incorporated (the "Underwriter") for purchase prices to be determined by the President of the Board of Education, plus accrued interest from the date or dates of the Refunding Bonds to the date or dates of the delivery of and payment for the Refunding Bonds, it being hereby determined that this Board of Education did announce at a regular public meeting of the Board of Education at least fourteen (14) days prior hereto the intent of the School District to accept proposals for the refunding of the Outstanding Bonds and all such proposals therefor having been discussed on a date at least fourteen (14) days after said announcement. Subject to the approval of the terms and conditions of such private sale by the State Comptroller as required by subdivision 2 of paragraph f of Section 90.10 of the Local Finance Law, the President of the Board of Education, is hereby authorized to execute and deliver a purchase contract for the Refunding Bonds in the name and on behalf of the School District providing the terms and conditions for the sale and delivery of the Refunding Bonds to the Underwriter. After the Refunding Bonds have been duly executed, they shall be delivered by the President of the Board of Education to the

Underwriter in accordance with said purchase contract upon the receipt by the School District of said purchase price, including accrued interest.

Section 12. The validity of the Refunding Bonds authorized by this resolution may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the School District is not authorized to expend money, or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution, or a summary thereof, are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- (c) such obligations are authorized in violation of the provisions of the Constitution of the State of New York.

Section 13. Before the Refunding Bonds are issued, the School District shall enter into an escrow contract (the "Escrow Contract") with a bank or trust company located and authorized to do business in this state (the "Escrow Holder"), for the purpose of having such bank or trust company act as the escrow holder of the proceeds of the Refunding Bonds, including any premium from the sale of the Refunding Bonds, together with all income derived from the investment of such proceeds. The Escrow Contract shall contain such terms and conditions as shall be necessary in order to accomplish the Refunding Financial Plan, including provisions authorizing the Escrow Holder, without further authorization or direction from the School District, except as otherwise provided therein, (a) to make all required payments of principal, interest and redemption premiums to the paying agent for the Outstanding Bonds, (b) to pay costs and expenses incidental to the issuance of the Refunding Bonds, and of executing and performing the terms and conditions of the Escrow Contract and all of the fees and charges of the Escrow Holder, (c) at the appropriate time or times to cause to be given on behalf of the School District the notice of redemption authorized to be given pursuant to Section 16 hereof, and (d) to invest the monies held by it consistent with the provisions of the Refunding Financial Plan. The Escrow Contract shall be irrevocable and shall constitute a covenant with the holders of the Refunding Bonds.

Section 14. The proceeds, including any premium, from the sale of the Refunding Bonds, immediately upon receipt, shall be placed in escrow by the School District with the Escrow Holder in accordance with the Escrow Contract. All moneys held by the Escrow Holder shall be invested only in direct obligations of the United States of America or in obligations the principal of and interest on which are unconditionally guaranteed by the United States of America, which obligations shall mature or be subject to redemption at the option of the holder thereof not later than the respective dates when such moneys will be required to make payments in accordance with the Refunding Financial Plan. Any such moneys remaining in the custody of the Escrow Holder after the full execution of the provisions of the Escrow Contract shall be returned to the School District and shall be applied by the School District only to the payment of the principal of or interest on the Refunding Bonds then outstanding.

Section 15. That portion of such proceeds from the sale of the Refunding Bonds, together with interest earned thereon, which shall be required for the payment of the principal of and interest on the Outstanding Bonds, including any redemption premiums, in accordance with the Refunding Financial Plan, shall be irrevocably committed and pledged to such purpose and the holders of the Outstanding Bonds shall have a lien upon such moneys and the investments thereof held by the Escrow Holder. All interest earned from the investment of such moneys not required for such payments on the Outstanding Bonds shall be irrevocably committed and pledged to the payment of the principal of and interest on the Refunding Bonds, or such portion thereof as shall be required by the Refunding Financial Plan, and the holders of such Refunding Bonds shall have a lien upon such moneys held by the Escrow Holder. The pledges and liens provided for herein shall become valid and binding upon the issuance of the Refunding Bonds and the moneys and investments held by the Escrow Holder shall immediately be subject thereto without any further act. Such pledges and liens shall be valid and binding against all parties having claims of any kind in tort, contract or otherwise against the School District irrespective of whether such parties have notice thereof. Neither this resolution, the Escrow Contract, nor any other instrument relating to such pledges and liens, need be filed or recorded.

Section 16. In accordance with the provisions of Section 53.00 and of paragraph (h) of Section 90.10 of the Local Finance Law, the Board of Education hereby elects to call in and redeem all the Outstanding Bonds which are subject to prior redemption according to their terms on their respective Redemption Date. The sum to be paid therefor on such Redemption Date shall be the par value thereof, the accrued interest to the Redemption Date and the redemption premiums. The Escrow Holder is hereby authorized and directed to cause a notice of such call for redemption to be given in the name of the School District by mailing such notice to the registered holders of the Outstanding Bonds which are subject to prior redemption at least thirty days prior to such Redemption Date. Upon the issuance of the Refunding Bonds, both (a) the election to call in and redeem the Outstanding Bonds subject to prior redemption, and (b) the direction to the Escrow Holder to cause notice thereof to be given as provided in this Section, shall become irrevocable and the provisions of this Section shall constitute a covenant with the holders, from time to time, of the Refunding Bonds, provided that this Section

may be amended from time to time as may be necessary to comply with the requirements of paragraph a of Section 53.00 of the Local Finance Law, as the same may be amended from time to time.

Section 17. This refunding bond resolution shall take effect immediately, and the School District Clerk is hereby authorized and directed to publish the foregoing resolution, or a summary thereof, together with a Notice attached in substantially the form prescribed by Section 81.00 of the Local Finance Law in the official newspapers of the School District.

STATE OF NEW YORK)
) SS.
COUNTY OF JEFFERSON)

I, Debra L. Bennett, Clerk of the General Brown Central School District, Jefferson County, New York (the "School District"), DO HEREBY CERTIFY:

That I have compared the annexed abstract of the minutes of the meeting of the School District Board of Education, held on the 11th day of April, 2016, including the resolution contained therein, with the original thereof on file in my office, and the same is a true and correct copy of said original and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that the full School District Board of Education consists of seven (7) members; that seven (7) members of the School District Board were present at such meeting, that seven (7) of such members voted in favor of the above resolution; and that the above resolution has not been amended or repealed.

I FURTHER CERTIFY that (i) all members of the School District Board of Education had due notice of the meeting, (ii) pursuant to Article 7 of the Public Officers Law (Open Meetings Law), such meeting was open to the general public, and due notice of the time and place of such meeting was duly given in accordance with Article 7 of the Public Officers Law, and (iii) the meeting was in all respects duly held.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the School District this 11th day of April, 2016.

Debra L. Bennett, District Clerk
General Brown Central School District
Jefferson County, New York

(SEAL)

EXHIBIT A

DESCRIPTION OF OUTSTANDING BONDS

1. \$12,700,000 School District (Serial) Bonds, 2011

Object or Purpose:

(a) The renovation and reconstruction of School District buildings – Bond Resolution dated April 21, 2008; authorizing the issuance of \$10,797,500 Serial Bonds.

Period of Probable Usefulness: 30 years pursuant to subdivision 97 of paragraph (a) of Section 11.00 of the Local Finance Law, computed from September 16, 2009.

(b) The renovation and reconstruction of the School District athletic field at the Junior Senior High School buildings – Bond Resolution dated April 21, 2008; authorizing the issuance of \$2,593,500 Serial Bonds.

Period of Probable Usefulness: 30 years pursuant to subdivision 97 of paragraph (a) of Section 11.00 of the Local Finance Law, computed from June 24, 2010.

(c) The renovation and reconstruction of the School District bus garage - Bond Resolution dated December 14, 2009; authorizing the issuance of \$600,000 Serial Bonds.

Period of Probable Usefulness: 30 years pursuant to subdivision 97 of paragraph (a) of Section 11.00 of the Local Finance Law, computed from September 13, 2011.

Terms of Outstanding Bonds to be Refunded:

Amount: \$6,535,000

Maturity Date: June 15 (2020 to 2027)

Interest Payment Dates: June 15 and December 15 of each year

Redemption Date: June 15, 2019

Schedule of principal amounts and interest rates:

<u>Year of Maturity</u>	<u>Principal Amount</u>	<u>Interest Rate</u>
2020	\$ 880,000	3.125%
2021	\$ 900,000	3.250%
2022	\$ 935,000	3.375%
2023	\$ 970,000	3.500%
2024	\$ 1,000,000	3.500%
2025	\$ 1,035,000	4.000%
2026	\$ 535,000	4.000%
2027	\$ 280,000	4.000%

EXHIBIT B
PROPOSED REFUNDING FINANCIAL PLAN
 See attached

ADMINISTRATIVE MONTHLY REPORTS - For information only

- 20. Operations Report
- 21. Brownville-Glen Park and Dexter Principal Report
- 22. Jr.-Sr. High School Principal Report
- 23. DA for Athletics / Discipline Report
- 24. Curriculum Coordinator Report
- 25. Director of Student Services Report
- 26. School Business Official Report
- 27. Superintendent Report

CORRESPONDENCE AND COMMUNICATIONS - For information only

- 28. Correspondence Log

ITEMS FOR NEXT MEETING - Tuesday, April 19, 2016:

- 29. **Special Meeting** - 7:00 a.m. in the District Conference Room for the purpose of the BOCES Budget Vote/Election as well as Approval of the 2016-2017 Property Tax Report Card

ITEMS FOR THE FOLLOWING MEETING - Monday, May 9, 2016:

- 30. **Regular Monthly Meeting** - 5:15 p.m. in the General Brown Room
 2nd Reading / Adoption of Policy #7511 as revised
- 31. **Annual District Meeting / Budget Hearing** - 6:00 p.m. in the JSHS Auditorium following the regular meeting

RECOMMENDATIONS AND ACTION

- 32. Board Action - Personnel Changes as listed:

A motion for approval of the following PERSONNEL CHANGES, with effective hire dates as listed below:

Motion for approval of RECOMMENDATIONS & ACTION is made by Daniel Dupee, and seconded by Brien Spooner.
 Motion is approved 7-0.

(A) Retirements: none

(B) Resignations as listed:

Name	Position	Effective Resignation Date
Melissa Ruscio	Science Teacher	April 29, 2016

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Hire Date
Debora L. Manos	4.5-Hour Bus Driver	\$11,386 annual salary Step 1	N/A	4/12/2016
Mark P. Harrienger	Substitute Teacher	\$85 per day / certified	N/A	4/12/2016

(D) PAID Coaching Appointments as listed:

Name	2015-2016 Sport	Coaching Certification Level	Effective Hire Date
none			

(E) UNPAID Coaching Appointments as listed:

Name	2015-2016 Sport	Coaching Certification Level	Effective Hire Date
Lindsay Labiendo	Girls JV Softball	Teacher-Coach*	4/12/2016
Mark J. Corey	Boys Baseball	Temporary Coaching License****	4/12/2016

Coaches possess the following [As mandated by NYSED]:

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *
- Temporary Coaching License and/or 2nd-4th Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

33. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINALCLEARANCE from SED:

- **Mark P. Harrienger** - Substitute Teacher
- **Mark J. Corey** - Coach

Motion for approval by Sandra Klindt, seconded by Jamie Lee, with motion approved 7-0.

34. Board Discussion - Budget discussion regarding the Proposed Spending Plan for the 2016-2017 school year

35. Board Action - Adoption of a Proposed Spending Plan for the 2016-2017 school year:

BE IT RESOLVED that the Board of Education of the General Brown Central School District hereby approves the **Proposed Spending Plan for the 2016-2017** school year, resulting in a 2.49% increase in the tax levy, in an amount not to exceed \$ 21,714,656 and to raise the taxes therefore.

Motion for approval by Michael Ward, seconded by Sandra Klindt, with motion approved 7-0.

EXECUTIVE SESSION

36. **A motion is requested to enter executive session** for the discussion of the following:

- the performance history of 4 particular individuals
- matters leading to the suspension of one individual
- litigation strategy regarding a current specific legal matter
- collective negotiations pursuant to Article 14 of the Civil Service Law

Motion for approval by Brien Spooner, seconded by Michael Ward, with motion approved 7-0. Time entered: 6:10 p.m.

RETURN TO OPEN SESSION

A motion is requested to adjourn the executive session and reconvene the regular meeting.

Motion for approval by Cathy Pitkin, seconded by Jamie Lee, with motion approved 7-0. Time adjourned: 8:07 p.m.

MOTION FOR ADJOURNMENT

37. **There being no further business or discussion,** a motion is requested adjourn the regular meeting.

Motion for approval by Brien Spooner, seconded by Cathy Pitkin, with motion approved 7-0. Time adjourned: 8:07 p.m.

*Supporting documents may be found in supplemental file dated April 11, 2016

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING
Unapproved Minutes
April 19, 2016 - 7:00 a.m.
District Office Conference Room

REGULAR MEETING

The meeting was called to order at 7:05 a.m. by President West, followed by the Pledge of Allegiance.

Members Present: Jeffrey West, President; Daniel Dupee II, Vice President; Sandra Young Klindt; Brien Spooner; Cathy Pitkin; and Michael Ward

Members Absent: Jamie Lee

Others Present: Cammy J. Morrison, Superintendent of Schools; Lisa K. Smith, Executive Director of Administrative Services; Debra Bennett, District Clerk

DISCUSSION / ACTION

Board Discussion / Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve / disapprove the Proposed 2016-2017 Administrative Budget for the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services as mailed to component districts and presented at the BOCES Annual Meeting on April 13, 2016.

Motion was made for approval of the 2016-2017 Administrative Budget for the JLHHO BOCES by Jeffrey West, seconded by Cathy Pitkin, with motion approved 6-0.

1. Board Discussion / Action - Voting for the election of members to the Jefferson-Lewis (BOCES) Board of Cooperative Education Services. Three (3) vacancies exist and four (4) candidates have been nominated to fill these vacancies for a three year term of office beginning July 1, 2016:

- ❖ Is there a motion to cast one vote for Mr. Peter Monaco of Watertown City School District, to fill one vacancy on the BOCES Board? Yes votes: 6 No votes: 0
- ❖ Is there a motion to cast one vote for Ms. Marian Opela of Beaver River Central School District, to fill one vacancy on the BOCES Board? Yes votes: 0 No votes: 6
- ❖ Is there a motion to cast one vote for Mr. James Lawrence Jr. of Sackets Harbor Central School District, to fill one vacancy on the BOCES Board? Yes votes: 6 No votes: 0
- ❖ Is there a motion to cast one vote for Mr. Michael Kramer of Adirondack Central School District, to fill one vacancy on the BOCES Board? Yes votes: 6 No votes: 0

BE IT RESOLVED, that the General Brown Central School District Board of Education directs the District Clerk to cast one ballot for each vacancy on its behalf for the candidates above receiving the most votes.

The following three (3) nominees will receive one vote each:

- Peter Monaco
- James Lawrence Jr.
- Michael Kramer

Motion for approval by Brien Spooner, seconded by Daniel Dupee, with motion approved 6-0.

2. Board Action - Approval of the 2016-2017 Property Tax Report Card
Motion for approval by Brien Spooner, seconded by Daniel Dupee, with motion approved 6-0.
3. Board Action - Adoption of the following **Resolution for Lead Evaluator of Teachers: WHEREAS**, the Board of Education has been provided evidence that **Lisa K. Smith** has completed training which meets the requirements of 8 NYCRR 30-2.9 and the General Brown Central School District Annual Professional Performance Review Plan for certification as a **Lead Evaluator of Teachers**, therefore: **BE IT RESOLVED**, that, upon recommendation of the Superintendent of Schools, **Lisa K. Smith** be certified as **Lead Evaluator of Teachers**.
Motion for approval by Michael Ward, seconded by Sandra Klindt, with motion approved 6-0.

Motion for Adjournment:

There being no further business or discussion, a motion is requested adjourn the meeting.

Motion to adjourn by Brien Spooner, seconded by Michael Ward, with motion approved 6-0. Time adjourned: 7:12 a.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

*Supporting documents may be found in supplemental file dated April 19, 2016.

IMMUNIZATION AND DENTAL HEALTH OF STUDENTS

- I. In order to safeguard the school community from the spread of certain communicable diseases and in recognition that prevention is a means of combatting the spread of disease, the Board requires that all pupils be immunized against certain diseases in accordance with New York State Education Law §903 and Public Health Law ~~Article 21~~ ~~Title VI Section~~ §2164.

- II.
 - A. No child may be admitted to school or allowed to attend school in excess of fourteen (14) calendar days without appropriate certification of immunization. The fourteen (14) calendar day period may be extended by the Building Principal to thirty (30) days for a student transferring from out of state/out of country. If the child is obtaining serological tests, the parent(s) or guardian has a total of thirty (30) days from the start of attendance to provide test results and, if negative test results, appointment dates to begin or complete the vaccine series.

 - B. Each student must present a certificate of immunization specifying the dates of administration and signed by a health practitioner upon registration. Such certificate must meet the New York State requirements for immunization against poliomyelitis, pertussis, tetanus, Hepatitis B, varicella, mumps, measles, diphtheria, rubella, meningococcal disease and, where applicable due to enrollment in a Pre-Kindergarten program, haemophilus influenza type b (Hib) and pneumococcal conjugate (PCV), ~~as summarized at~~ <http://www.health.ny.gov/publications/2370.pdf>. Acceptable documents and proof of immunity also include:
 1. An electronic health record.
 2. An immunization record issued by New York State Immunization Information System (NYSIIS) or Citywide Immunization Registry (CIR).
 3. An out-of-state immunization registry specifying the dates and products administered.
 4. An official record from a foreign nation may be accepted without a health practitioner's signature.
 5. Immunization records from a previous school.
 6. A statement verifying history of varicella, diagnosed by a physician, nurse practitioner, or physician assistant (10 NYCRR 66-1.3(a)).
 7. Serological proof of immunity for specific diseases (10 NYCRR 66-1.5).

 - C. The only exceptions which may excuse a student from the above immunization requirements are:
 1. if a physician testifies or certifies that administering the vaccine is detrimental to the specific youngster's health,

STUDENTS

IMMUNIZATION AND DENTAL HEALTH OF STUDENTS

2. if such student's parent(s) or guardian hold genuine and sincere religious beliefs which are contrary to required immunization practices. The parent or guardian must complete the State Education Department Request for Religious Exemption to Immunization form. The form originates from the Registered Professional Nurses Office and is then submitted to the building principal for review and approval or denial. A copy of all documents must be kept in the student's cumulative health record, or
 3. if a student has had the first dose of all required immunization series and has appointments to complete the series in accordance with the Advisory Committee for Immunization Practices (ACIP) catch up schedule as published by the Center for Disease Control and Prevention (CDC). at <http://www.cdc.gov/vaccines/schedules/hcp/child-adolescent.html>.
- D. Medical exemptions to immunizations must be reissued annually. The written exemption must identify:
1. the immunization exempted,
 2. the medical contraindication for the exemption, and
 3. the length of time immunization is contraindicated.
- III. A. The District will develop procedures for documenting all communication, along with efforts undertaken by school personnel to assist the parent/guardian in meeting the immunization requirements.
- B. The District must notify the local health department of any child who is refused admittance or continued attendance due to the lack of immunizations.
- C. The District shall notify the Child Protective Services (CPS) after more than fourteen (14) days of the student's exclusion from school if the parent refuses to allow the local department of health or another appropriate health practitioner to immunize their child, and no action steps are reported by the parent/guardian for pursuing another education option such as home schooling.
- D. The District shall annually provide an immunization survey to the New York State Commissioner of Health on the Health Commence System website.
- E. A student denied entrance or attendance due to failure of meeting health immunization standards may appeal to the Commissioner of Education.
- IV. Dental Health
- A. Each student shall be requested to furnish a dental health certificate in the same year the health appraisal is required. If a dental certificate is provided, it must meet the standards of the Commissioner's Regulations and may be signed by a registered dental hygienist or licensed dentist.

IMMUNIZATION AND DENTAL HEALTH OF STUDENTS

- B. The list of dentists available to conduct examination on a free or reduced cost basis compiled by SED is available to parents/guardians by calling the New York State Dental Foundation at 518-465-0044.

General Brown Central School District

Legal Ref: New York State Education Law, Section 903, 914(1); Public Health Law, Section 613, 2164 and 2805-h; 10 N.Y.C.R.R. Part 66.

Adopted: 5/10/10

Revised: 02/08/16, _____